

Saint Francis Xavier School  
School Advisory Committee Meeting Minutes  
February 21, 2024  
7:00 PM St. Francis School Library

Meeting called to order at 7:01PM by Jason Fate

Members present: Adam Dobrowolski, Julie Plichta, Kathy Coveyou, Jason Fate, Tyler Swiss, Caroline Paulus, Amy Wilson, Kathy Coveyou, Tim LaGasse, Fr. Greg McCallum

Absent: Art Holszchu, Jayme Weir

Guests: Chrissy Swiss

Adam Dobrowolski, Jason Fate – Opening Prayer, Pledge of Allegiance

**NEXT MEETING: April 24th at 7:00 pm in the school Library.**

<b>Agenda Item</b>	<b>Presenting Party</b>	<b>Info/Discussion</b>	<b>Subsequent Action Required</b>	<b>Responsible Party</b>
Minutes of October December 13, 2023		Minutes reviewed. Approved by Tyler , 2 <sup>nd</sup> by Amy. <ul style="list-style-type: none"><li>• No discussion.</li></ul>	Minutes will be put on the website.	None
Communications	Adam Dobrowolski	No new communications		Adam

<p>Old Business</p> <p>a. Committee Updates</p> <p>1) PTO</p> <p>2) Auction</p>		<p>PTO sponsored the Valentine Grams &amp; Daddy daughter Dance with great success. \$6,000 currently in account.</p> <p>PTO will provide Cake Pops at Science Night w/ space sprinkles and asking parents to run the table.</p> <p>Acquisitions meeting is Monday on 2/26. We are a little behind with sponsorships. Raffle ticket sales were great, we sold 1,015 tickets. Signs are going up around town for the car raffle.</p>		<p>Amy</p>
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Father's Report	Adam Dobrowolski	Fr. Greg is coordinating w/ Fr. Patrick from Cross in the Woods and Fr. James from Holy Childhood to have confession opportunities lined up during Lent.		Adam
Principal's Report				
a. Finance Report	Adam Dobrowolski	Income statement year to date July 1 to end of Jan - tuition \$474,000 which is 44% of school budget. \$242,000 from donations. Fundraising brought in \$109,406. Other was a little over \$5,000 and \$232,581 from the church which has been below 30% in the last couple of years. We have 15 outgoing 8th graders and are hopeful for a large incoming kindergarten class.		Adam Dobrowolski
b. 2024 SFX Car Raffle - Jim Riehl's Friendly Ford of Charlevoix	Adam Dobrowolski	Jim Riehl is donating an explorer on a two year lease - donation value of \$19,000. Tim Bebbler has been helpful w/ promoting this and sales for tickets have begun. March 8th we will start to push ticket sales. School families are not required to sell tickets and flyers have been posted around town, in business windows, etc.. Tim is working to set up something w/ Gypsy Farms. The drawing will be at the Gala and 300 are available tickets.		Adam
c. Enrichment Choir recap from December	Adam Dobrowolski	It was a highlight during the Christmas season to see SFX students singing carols at multiple senior living facilities. It was very service minded - big thank you to Mrs. Daniel who came up w/ the idea and it was well supported. Our students loved it, as did the community.		Adam Dobrowolski
d. State of Michigan School	Adam Dobrowolski	We will hopefully find out next month if we will receive funds/how much.		Adam Dobrowolski

Safety Grand 31aa		<p>We have until Sept 30th to spend the funds from the safety grant from last year.</p> <p>Areas that still need to be addressed are the beautification of the campus, 4th floor bathrooms, cameras, outside sign and teachers lounge. In the next 5 years we would also like to get Dryvit to update the outside of the building, replace the gym floor (there is no finish left and the floor is close to 100 years old and not in the best shape. - We will be working on getting a quote.) James Cesario looked at 4th floor bathrooms and will work w/ an architect. A top priority is the PA system being updated so that any classroom has the ability to dial into it. When we know how much we will be awarded with the new grant we will be able to determine what the fund the need this year will be.</p>		
e. Catholic Schools Week recap	Adam Dobrowolski	The Glow Room was THE highlight! It was a huge hit with the students. Staff did an amazing job planning and putting all the fun events into action.		Adam
f. Enrollment period	Adam Dobrowolski	<p>Priority enrollment dates for CDC, PK &amp; DK have gone out and will begin Feb 26th.</p> <p>If we have a large amount of incoming Kindergarten we would have 3 rooms again, moving Jennifer Kreft back to Kindergarten.</p>		Adam
g. School Catechism Bee - 2/27		The Diocese has hosted this for over a decade. We will send our 6th grade champion. 1st place receives free tuition, 2nd and 3rd receive funds to go towards tuition. Schools are sending 1 student to compete and runner up as an alternate. 12:15 in Gaylord. We also do a Catechism Bee in 4 & 5th grade as well, but only 6th competes at the Diocesan level.		
h. Science Night - 2/29		It will be Leap Day on the 29th so it's fitting to have a "leap into Science" night. Students and families can walk through the		

		<p>school where there will be different Science stations throughout.</p> <p>Kindergarten - music, 1st - sink/float, 2nd - simple machines, 3rd - Force &amp; Motion, 4th - Magnet/Static electricity, 5th - chemical changes, 6th - snowball launcher, 7th - sliding octagon star, 8th - planetarium.</p> <p>Paper airplanes (aerodynamics) in the gym.</p> <p>ROV on display. Lots of fun planned!</p>		
i. NAEP test for 8th grade - March 6th		Our 8th grade is registered for NAEP standardized test which will be a good testing experience for our students - moderators will come in with their own computers to test the 8th graders.		
j. Athletics - banquet, youth basketball		<p>The banquet will be on March 13th, recognizing all middle school athletes. The Fr. Hegner award will be changed - Fr. McCallum and Adam have chosen an award for going the extra mile with a verse from Matthew chapter 5:41-43</p> <p>Youth Basketball started today w/ girls. PE teacher Nick Ralph and Basketball Coach Gary Lesky will work together to do skills and drills after school.</p>		
k. Staff changes		Trish Robinson resigned at Christmas break. Jeff sulitis has been teaching 8th grade religion and Adam has been teaching 7th. Position has been posted and Adam had an interview yesterday. If everything works out this individual will fill in for 7th grade the remainder of the year and we will look to hire someone for next fall for 7th and 8th grade religion.		Adam
Volunteer and support from school families		PTO/Auction/Gala committee members are struggling to get parent volunteers and there has been negative feedback on volunteering from some families.	Send out communication to go over the history of the school/parent involvement and let parents know our current situation,	PTO/Auction/Gala Chairs

		<p>We did not have an all school mandatory parent meeting this year as many families thought it was redundant - so we opted for a <u>new</u> family orientation, however, that was not well attended and newer families missed out on understanding the breakdown of costs for the school and how important parent involvement is for the schools success.</p> <p>Mans public policy day in Lansing - March 19th. Adam is hoping to attend.</p>	<p>how volunteering is part of the culture of our school, and in order to keep the school thriving we need parent help.</p>	
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**NEXT MEETING: Wednesday, April 24, at 7:00 pm in the school Library.**

Father led closing prayer

Meeting adjourned at 8:00pm