

Saint Francis Xavier School
School Advisory Committee Meeting Minutes
December 13, 2023
7:00 PM St. Francis School Library

Meeting called to order at 7:01PM by Jason Fate

Members present: Adam Dobrowolski, Julie Plichta, Art Holszchu, Kathy Coveyou, Jason Fate, Tyler Swiss, Caroline Paulus

Absent: Tim LaGasse, Jayme Weir, Amy Wilson, Fr. Greg McCallum

Guests: Chrissy Swiss

Adam Dobrowolski, Jason Fate – Opening Prayer, Pledge of Allegiance

NEXT MEETING: Wednesday, December 13 at 7:00 pm in the school Library.

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of October 18, 2023 meeting		Minutes reviewed. Approved by Tyler, 2 nd by Art <ul style="list-style-type: none"> No discussion. 	Minutes will be put on the website.	None
Communications - Change in Petoskey Parking Meter Enforcement	Adam Dobrowolski	<ul style="list-style-type: none"> Becky Goodman from the City reported (she was not present) back stating that they are not going to allow parking permits and that there's other options to pay for parking. Families Studio 316 has a religion resource that has 10 different religion series. Adam applied for a grant & got it! <ul style="list-style-type: none"> This resource and series will be used for 4th, 5th, & 6th grade classes. The cost was under \$2,000 and the grant will cover the cost. The school will only have to pay \$200 This will be pre-packaged lesson plans that will include goals, videos, and will provide 1 lesson per month. If all goes well, in the future, this could be for the whole school. 	Jan-Dec 2024 will be the trial period for the religion curriculum	Adam

Old Business a. Committee Updates 1) PTO		<ul style="list-style-type: none"> • All school movie incentive is on Tuesday, December 19th • Daddy-Daughter Dance in February • Turkey bingo had a great turnout! 		Amy
2) Auction	Adam Dobrowolski	<ul style="list-style-type: none"> • The acquisitions team is filled for the year. • Raffle tickets are coming in but are low in numbers • Sponsorship are starting to come in 		Adam
Father's Report	Father McCallum	Father was absent, no report		
Principal's Report a. Finance	Adam	<ul style="list-style-type: none"> • We have added Tony Lamerato to the finance council. It is nice to have a school family involved in this. • Total school subsidy through October was \$72,000. \$235,000 is budgeted. • There is still discussion on keeping tuition free for staff members • We received \$20,000 and were able to use some of that donation towards art room furniture. • \$20,000 which was donated in August. \$3,000 came from collections. 		Adam

<p>b. State of Michigan School Safety Grant 31aa</p>	<p>Adam Dobrowolski</p>	<ul style="list-style-type: none"> ● Funding must be spent by 9/30/2025 ● The funding is \$220.00 per student. Total of \$45,760 ● A large amount should go towards mental health (50%) <ul style="list-style-type: none"> ○ Counseling ○ Friendly ● A site assessment will need to be done to see what we need. ● The mental health curriculum with called Friendly <ul style="list-style-type: none"> ○ It is endorsed by MANs Conference and Michigan Catholic Conference ● Friendly Curriculum <ul style="list-style-type: none"> ○ Lesson ○ Conflict resolution ○ Proactive of friendships, & anxiety ● School safety resources <ul style="list-style-type: none"> ○ There would need be a site assessment ○ We would not use the 3M window screens ○ Possibly using 2 other brands <ul style="list-style-type: none"> ■ Solar Guard ■ Huper ● School safety grant would also help with <ul style="list-style-type: none"> ○ Emergency supplies <ul style="list-style-type: none"> ■ If we were to get 52 more stop the bleed kits, we could have them stationed on the wall throughout the school. ■ PA System <ul style="list-style-type: none"> ● Waiting on a quote from Howard Bates ● This PA system can be used from any 		<p>Adam Dobrowolski</p>
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		<p>classroom m.</p> <ul style="list-style-type: none"> ○ Surveillance camera system was taken care of from last year's grant. 		
c. Uniform Feedback	Adam Dobrowolski	<ul style="list-style-type: none"> ● It was brought up that the choice of shoes for students doesn't fit our code ● It was brought up about the colored socks. <ul style="list-style-type: none"> ○ The updated dress code was done right before school started so it was a short time frame for parents to get appropriate shoes and socks. 		Adam
d. Standardized Assessments Update	Adam Dobrowolski	<ul style="list-style-type: none"> ● Penny Clemen's wanted us to take the NAEP test. <ul style="list-style-type: none"> ○ A date has been assigned (March 6th) ○ 4th & 8th graders <ul style="list-style-type: none"> ■ Math & Reading 		Adam Dobrowolski
e. Christmas Concert	Adam Dobrowolski	<ul style="list-style-type: none"> ● Students playing instrumental music 6:00-6:20pm (piano) 		Adam Dobrowolski
f. Director of Vocations	Adam Dobrowolski	<ul style="list-style-type: none"> ● Ben Rextroat 12/20/23 with Father Greg <ul style="list-style-type: none"> ○ 4th, 5th, & MS classroom visit 		Adam
g. Enrichment Choir	Adam Dobrowolski	<ul style="list-style-type: none"> ● Kalie Daniel started the Enrichment choir. ● The children will sing to the Senior Centers around Petoskey 		Adam
OTHER QUESTIONS/ COMMENTS:		<ul style="list-style-type: none"> ● There was a parent question about a world record book in the library. 		

NEXT MEETING: Wednesday, February 21st, at 7:00 pm in the school Library.

Adam led closing prayer

Meeting adjourned at 8:05pm