

Saint Francis Xavier School
School Advisory Committee Meeting Minutes
December 18, 2024
7:00 PM St. Francis School Library

Meeting called to order at 7:01PM by Jason Fate

Members present: Adam Dobrowolski, Kathy Coveyou, Jason Fate, Tyler Swiss, Amy Wilson, Kathy Coveyou, Julie Plichta , Jayme Weir, Caroline Paulus, Fr. Greg McCallum

Absent: Tim LaGasse, Art Holszchu

Guests: Chrissy Swiss & Bill Marshall

Adam Dobrowolski, Jason Fate – Opening Prayer, Pledge of Allegiance

NEXT MEETING: February 19, 2025 at 7:00 pm in the school Library.

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of October August 21		Minutes reviewed. Approved by Tyler, 2 nd by Jason <ul style="list-style-type: none"> • No discussion. 	Minutes will be put on the website.	None
Communications	Adam Dobrowolski	<p>-Adam drove down to Manistee Catholic School to pick up Chromebooks for SFX. He got a computer cart and 20 used Chromebooks.</p> <p>-If we would've bought new, it would've cost the school \$7,000</p> <p>- The State Of Michigan: The earned Sickness ACT is for a school/business with 10 or more employees. This will be effective on February 21, 2025. The Diocese is making this change, the addendum for new sickness act was put in our staff mailboxes where they would get 1hr paid sick leave for every 30 hours worked.</p> <p>- An anonymous alumni (class of 1965) saw the bulletin about how the SFX staff did not receive a pay increase this year and donated money for the staff. This Alumni donated a little over \$10,000 which will be available for the staff after Christmas.</p> <p>- We received a nice card from Bishop Walsh after the students</p>		Adam

		sent him sympathy after losing his dog, Sam.		
<p>Old Business</p> <p>a. Committee Updates</p> <p>1) PTO</p> <p>2) Auction & Raffle</p>		<p>- PTO account is currently at \$13,000</p> <p>-Turkey Bingo brought in \$4,500</p> <p>-Dicussion about Movie day being done during Catholic Schools Week</p> <p>-Tony Lamerato is still doing Sponsorships this year.</p> <p>-Marketing: Krissy Runion has accepted the marketing position.</p> <p>- We are still looking for an acquisition person. This person would organize the room parents to work on gift baskets for the Gala.</p> <p>- There is an idea of having an acquisition meeting if the position doesn't get filled.</p> <p>- Kathy C suggested 3-4 people or an organizational team.</p> <p>-Our raffle ticket sales are at 632 (getting close to 650). If we reach our goal of 1,000 the incentive is the Petoskey Fieldhouse.</p> <p>-Possibly an incentive at 800 tickets sold, 900 tickets sold, and 1000 tickets sold.</p> <p>-It was suggested for an individual raffle ticket sale incentive.</p>		<p>Amy</p> <p>Adam</p>

Father's Report	Father Greg	<ul style="list-style-type: none"> - We added a new member to the finance council, Bill Marshall. - Father will be at the school staff meeting meeting in January - There is a Parish Strategy meeting on January 16th @ 6:30. Discussion will be towards a stewardship committee and an education committee. 		Fr. Greg
Principal's Report				
A. Finance Report	Adam Dobrowolski	<p>Historical Expense Revenue</p> <ul style="list-style-type: none"> - Where do we stand at the Parish Subsidy? - Having more teachers is the main reason for increased expenses. - Activity in the parish/low attendance <p>Donations that came in to the school this month</p> <ul style="list-style-type: none"> - \$23,238 - \$13,000 tuition angel/general school needs 		Adam Dobrowolski
B. Building & Grounds	Adam Dobrowolski	<p>We are waiting to hear back on the grant about more cameras for the school. The teachers lounge looks great!</p> <ul style="list-style-type: none"> - It has a calming feel to it. - It also has refurbished counters and cabinets. <p>School sign</p> <ul style="list-style-type: none"> - Steve Behan has a goal of May to have the school sign completed. 		Adam

		<p>Gym Floor</p> <ul style="list-style-type: none"> - The hardwood floors will sit in the gym during Spring Break to get acclimated to the temperature in the building. - The week of Holy Week is when the new floor will be installed. - We might need to do gym class in the assembly room or if the weather is nice outside. 		
C. Clean Drinking Water Access Act	Adam Dobrowolski	<p>Every school has to have this plan</p> <ul style="list-style-type: none"> - The law says that every school has to have 1 filtered drinking fountain - A water test will be done each year. We plan to test ours in August. - The test will include running the water lines and testing through those. <p>The CDC (child development center) will have a filter installed on the faucet or a brita filer.</p> <ul style="list-style-type: none"> - Sinks without a filter will have a sign by it. 		Adam Dobrowolski
D. Uniform Policy	Adam Dobrowolski	<p>A question that was asked: On non-uniform days are baseball hats allowed?</p> <ul style="list-style-type: none"> - Tyler motioned and Jayme second that no baseball hats to be worn in the building on non-uniform days 		Adam Dobrowolski

E. Catholic Schools Week	Adam Dobrowolski	Catholic School Weeks is January 26-February 1st - School wide Movie Day at the Lyric will be that Thursday during Catholic Schools Week		Adam
F. Math Night	Adam Dobrowolski	Math night will be during Catholic Schools Week (possibly on that Thursday) We are looking for family engagement in an academic setting.		Adam
G. Athletic Program	Adam Dobrowolski	Sue Levitte is stepping down from Athletic Director - We are looking for a good representative that represents the school We played a lot of Northern Lights Conference teams this year - Harbor Light - Mackinaw City - Wolverine - Charlevoix St. Marys - Traverse City		

Bill Marshall : What does SAC expect from him?

- Anybody can go to finance council
- Kathy Coveyou would be happy to go to a meeting.

NEXT MEETING: Wednesday, February 19, at 7:00 pm in the school Library.

Father led closing prayer

Meeting adjourned at 8:21pm