

St. Francis Xavier

Child Development Center

Preschool- Child Care- Latchkey and Infant Care

Child's Name: _____ Age: _____ D.O. B. _____

Parishioner: Yes _____ No _____ Parish: _____

Address: _____

City: _____ State: _____

Phone Number: _____ E-Mail: _____

Preschool

2 Day(3 year olds) AM _____

3 Day(4/5 year olds) AM _____ PM _____

Child Care/Infant/ or Latchkey

Arrival and Departure Times

In Time

Out Time

Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Parents Agree/Understand:

- Registration Fee \$100.00 per family
- Childcare/Latchkey absences are at full rate
- Billing is done every two weeks/ Preschool is billed at the beginning of the school year
- I understand that a fee of \$2.00 per minute will be applied for any child remaining in the center after the Child Development Center closes. If your child is here by 20 minutes after closing you will be charged \$25.00.
- An outstanding bill of \$500.00 or more will result in termination of services
- Parents must notify the center of child's arrival and departure each day (time in sheet at the CDC doors)
- There is no drop in care available unless permission has been granted by the director of the center
- You must notify the center if your child will be absent
- Children must stay home if they are ill. Must be fever free for 24 hours
- Comply with policies as stated in the handbook and have completed all necessary enrollment paperwork.

- During the course of school/care, students may be photographed for various publications, websites, facebook pages or newsletters.
- Fill out medication permission slip required by the Department of Social Services
- Understand that by the time your child reaches 30 months of age they will move out of the infant and toddler room into the CDC room. (as long as space allows)
- Understand at the time your child turns 33 months of age they will be moved to a 1 to 10 ratio.
- Understand children will be utilizing the preschool playground. School age children will utilize the St. Francis school playground.
- Read and understand the priority enrollment agreement
- St. Francis Grand Raffle: I understand that every family will be required to sell 5 raffle tickets for the annual school fundraiser.

A parent or legal guardian must sign this agreement before attending any part of the center.

Parent/Guardian

Administration

For Office use only

Contract____ Info Card____ Health From____ inventory sheet____ Registration fee____

Date paperwork received: _____ Verified Parishioner: _____